

FILED FOR RECORD
IN MY OFFICE
AT 8:50 O'CLOCK A M

SEP 06 2024

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 10TH DAY OF SEPTEMBER, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the retirement of Mark Essery as Operator with the Panola County Road & Bridge Department, Precinct #4 effective September 26, 2024 at 5:00 p.m.
- b. To record the resignation of Hunter Hutto as a Deputy Sheriff with the Panola County Sheriff's Department effective September 6, 2024.
- c. To record the employment of Lurna Summers as a Detention Officer with the Panola County Sheriff's Department effective August 31, 2024 at the rate of \$16.81 per hour plus uniform allowance.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; pug milling; diesel/gasoline; and asphalt. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for October 8, 2024 at 9:00 a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- b. To approve and record a request by TGNR East Texas II to place 12" lines within the right-of-way of Panola County Roads #3371, #325, #326, & #327.
- c. To approve and record a request by TGNR East Texas II to place 6" lines within the right-of-way of Panola County Roads #336 & #3373.
- d. To accept and record a donation of \$26,306.80 from TG Natural Resources, LLC for use by the Panola County Road and Bridge Department, Precinct #4 for Panola County Road #407 repairs.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August, 2024.
- b. To authorize the County Auditor to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport - Sharpe Field for the sole purpose of cutting and baling hay. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for October 8, 2024 at 9:00 o'clock a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A and at the Panola County Airport - Sharpe Field.
- c. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2025.
- d. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL for the Panola County Airport-Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened October 8, 2024 at 9:00 a.m.
- e. To record Liberty Mutual Surety Official Bond and Oath for Panola County Elections Administrator Loretta Mason.
- f. To record Oath of Office forms for Panola County Auditor Jennifer Stacy, First Assistant County Auditor Robyn Klysen, and Panola County Assistant Auditors Christina Chatman, and Janet Barnett.
- g. To record Budget Adjustment for the Panola County Detention Center's Commissary Account.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Holly Gibbs; PCSD Patrol Sergeant Stephen Gillie; PCSD Telecommunications Officers Trinity Baker and Ashley Esquivel.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To open sealed bids for Road Construction-Bobcat Trail & Williams Street for the Panola County Road & Bridge Department, Precinct #4. Bids may be awarded at a future meeting of the Court.
8. To discuss and act upon adopting Order #2024-12 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County financial audit for Fiscal Year 2024 and to approve an engagement letter with audit firm.
9. To discuss and act upon approving an Engagement Letter from Rachael Payne, CPA, PLLC for capital asset listing and depreciation schedules services as of December 31, 2024 for Panola County Road and Bridge Department and the Panola County Sheriff's Department.
10. To discuss and act upon approving an Election Agreement between Elysian Fields ISD and Panola County.
11. To discuss and act upon declaring the following used office equipment as surplus property: 3 small tables, 3 wooden desks, 2 filing cabinets, 12 printers, 4 laptops, 1 desktop PC, 9 computer monitors, and miscellaneous computer equipment.
12. To discuss and act upon approving a progress draw for Schumacher Construction Services LLC regarding remodeling of the Justice of the Peace Offices.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 6TH DAY OF SEPTEMBER, 2024 AT 8:55 O'CLOCK A.M.



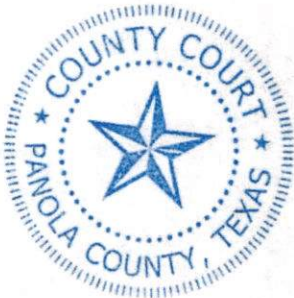
Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By: *Lore Craft*, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED

ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 6TH DAY OF SEPTEMBER, 2024 AT 8:55 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Gene Craft, Deputy